

INSTRUCTIONS - Meeting Statistical Report

1. When monthly meetings consist of more than one meeting (e.g. preparative meeting, worship group), *each constituent meeting should be reported in a separate column of the report below. Most meetings copy the statistics report and each constituent meeting completes their own report and the Recorder of the parent meeting combines the reports before returning the Annual Survey to NEYM. Monthly Meetings with no other meetings or groups under their care should use only the far right hand column of The Meeting Statistical Report marked 'TOTAL.'*
2. Monthly meetings need to make *four copies of the Statistical Report*.
One copy for the monthly meeting recorder to keep.
One copy for the meeting clerk to keep with the minutes.
One copy to send to the quarterly meeting clerk by April 15.
One copy to send to the New England Yearly Meeting Office, 901 Pleasant St, Worcester, MA 01602-1908, by April 30.
3. Please note the following in posting your statistics on this form:

* Please confirm your totals by comparing 'Number of Members this year' (1st line third group of statistics) to the totals for Males/Females, and/or for Resident/Non-Resident.
*** The first four groups of statistics apply only to 'Membership' statistics.** The final grouping of the statistics report (starting with 'Average Attendance at Sunday Meeting for Worship') is about *both* members and attenders.
4. DEFINITION OF TERMS (see pp. 235-240 of the *1985 NEYM Faith and Practice*)

The term 'members' includes all those accepted into formal membership by action of the monthly meeting.

'Junior members' are to be included in any definition of membership without exception.

'Sojourning members' are not to be included in the statistical tally of members belonging to the local monthly meeting. Include sojourners in final section estimating meeting attendance.

'Attenders' are persons active in the meeting community who have not formally been received into membership through action of the monthly meeting.

'Resident members' are those members who live within a reasonable distance of the meeting site for worship and for business. 'Non-resident members' are those who live at some distance and whose regular attendance is thereby greatly hampered or made practically impossible.