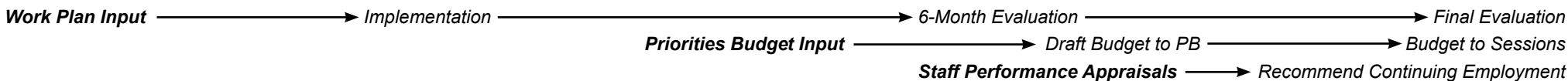


Timeline for NEYM Operating Division: Priorities, Budget, Work Plan, Evaluation & Appraisal



	Aug	Sep	Oct <i>Begin Fiscal Year</i>	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Annual Sessions	Set Priorities for Next Fiscal Year (FY)												Approve Budget & Set Priorities for Next Fiscal Year
Permanent Board				Receive Work Plan		Consider Budget Priorities for Next Fiscal Year		Hear Priorities Budget Planning		Receive Draft Budget & Work Plan Evaluation			Forward Rec for YM Sec & Camp Director Employment to Sessions
Coord. & Advisory Committee	Final Work Plan Evaluation	Review Next FY Draft Work Plan	Approve Work Plan	Report to Permanent Board		Consider Budget Priorities →		Priorities Budget to Finance Committee	6-Month Work Plan Evaluation	Report Work Plan Evaluation to Permanent Board	Begin YM Sec Performance Appraisal	Report YM Sec Appraisal to Personnel Committee	YM Sec Rec. for Continuing Employment to PB
Committees		Cttee Day & Work Plan Input				Cttee Day & Priorities Budget Input		Cttee Budget Request to Finance Cttee	Cttee Day & Work Plan Evaluation, Staff Performance Appraisals			Friends Camp Committee Camp Director Appraisal to Personnel Committee	Camp Director Rec. for Continuing Employment to PB
<i>Finance</i>						Begin Budget Process →				Draft Budget to Permanent Board →			Budget to Annual Sessions
<i>Personnel</i>												Receive all Performance Appraisals	
Quarterly Meetings		Invite to Work Plan Day				Invite to Budget Plan Day		Budget Plan Day	Request Input for Work Plan Evaluation				
Monthly Meetings													
Yearly Meeting Secretary	Develop Draft Work Plan		Implement Work Plan	Report to Permanent Board		Develop Draft Priorities Budget →		Priorities Budget to Finance Cttee	6-Month Work Plan Evaluation	Begin Staff Performance Appraisals →		Staff Appraisals to Personnel Committee	Notice to NEYM Staff for Continuing Employment
<i>Staff</i>	Input for Draft Work Plan		Implement Work Plan			Input to Budget Planning			6-Month Work Plan Evaluation	Begin Performance Appraisal	Complete Performance Appraisal		